

BICYCLE HELMET REQUEST FORM

The Division of Bicycle and Pedestrian Transportation can provide a limited number of bicycle helmets to local government agencies to distribute as part of a bicycle safety program or project.

To request bicycle helmets, please complete the following:

Name _____ **Date Needed** _____

Agency _____

Street Address (for UPS Delivery) _____

City _____ **State** _____ **Zip** _____

Daytime Phone (____) _____ **Fax No.** _____

Email Address _____

Number of Helmets Requested (maximum 24) _____

Type of Event _____

Other Agencies/Organizations Involved _____

Number of Expected Participants _____

Age Groups Targeted _____

**USE THE CONTACT INFORMATION BELOW
FOR RETURNING YOUR ORDER FORM:**

NCDOT
Division of Bicycle and Pedestrian Transportation
1552 Mail Service Center
Raleigh, NC 27699-1552

Phone: (919) 807-0777 Fax: (919) 807-0768
Email Address: bikeped_transportation@ncdot.gov
Web Address: www.ncdot.gov/BikePed

For Office Use Only

Approved By: _____

Date: _____

Order Filled By: _____

Date: _____

Number of Helmets Sent: _____

GUIDELINES FOR REQUESTING BICYCLE HELMETS

The Division of Bicycle and Pedestrian Transportation of NCDOT promotes bicycle safety and education. We also assist agencies that strive to promote bicycle safety and education by providing a limited number of bicycle helmets to help get their programs started. The bicycle helmets are provided to help reach the underprivileged children of different communities who may otherwise not have the chance to receive a bicycle helmet.

Although our agency would like to help all organizations that are teaching and promoting bicycle safety we are unable to serve non-government agencies. Due to funding, we only have a limited number of helmets in which we can distribute. The following are guidelines that need to be met in order to receive bicycle helmets through our department. If you have questions please contact us at (919) 807-0777 or bikeped_transportation@ncdot.gov

Guidelines

1. *Must be a local government agency such as: School, Fire Department, Police Department, Parks and Recreation Department etc.*
2. *May request a maximum of 24 helmets in a 12 month period;*
3. *Helmets should be distributed to underprivileged children;*
4. *Helmets must be used in conjunction with bicycle safety and education programs;*
5. *Helmets must not be used for personal needs;*
6. *Helmets cannot be sold.*

Please fill out the attached form to request bicycle helmets for your bicycle safety/education event. Please allow three-four weeks for delivery.